



58 Kennel Road
Birdsboro, PA 19508
Phone: (610) 373-8830

For Office Use:
Application Received on: _____
Reviewed Date: _____
Contact Date: _____
Orientation Required (Y/N): _____

VOLUNTEER APPLICATION

The Animal Rescue League of Berks County’s mission is to impact all aspects of humane treatment of animals through quality service, accommodation, and education of pet owners and the community. The ARL encourages the participation of volunteers who support our mission.

Thank you for wanting to volunteer at our shelter! We are grateful for the support of our community and welcome your help with our mission.

Today’s Date: _____

Name: _____
(First) (Last)

Are you 18 years of age or older? Yes no (circle one)
You must be at least 18 years of age to volunteer at the Animal Rescue League. Upon their first visit to the shelter, volunteers must complete a Release and Waiver of Liability. A responsible adult must accompany anyone under the age at all times. A parent or legal guardian for any visitor to ARL under the age of 18 must complete a Release and Waiver of Liability for a Minor.

Address: _____
(Street Address)

City State Zip Code

Phone: _____
Home Work Cell

Email address: _____

I prefer to be contacted by [] Phone [] E-mail

Did a current volunteer recommend you? If so, who? _____

Volunteer Hours:
Wed—Closed Mon & Fri 11am-5pm Tues & Thurs 11am-8pm (6 pm in winter)
Saturday & Sunday 11am-4pm

(If you are interested in signing up for AM Kennel Crew, start time is 9am Sunday-Saturday)

Please tell us more about your availability:

I am interested in a one-time 1-day opportunity

I am interested in being a volunteer on a regular basis

To fulfill my service requirement only Number of hours: _____

Service hours for: _____ (school requirement, church, etc.)

Please mark the opportunities that interest you:

The following opportunities require volunteers to commit to a minimum time commitment of 2 hours/week or 2/hours every other week for 3 months and commit to their schedule in advance with the same shift each week/every other week:

Kennel Crew ~ Kennel Crew volunteers work closely with staff with daily cleaning tasks, such as cleaning and setting up dog and cat cages, dishes, laundry, etc. PM Crew works closely with staff on daily cleaning and end of the day’s tasks. Staff will provide training for this volunteer opportunity.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AM Team (9am-11am)							

Welcoming Committee ~ Talk up adoptable animals to visitors, answer questions, assist in getting animals in/out of cages, greet customers entering shelter, pass out applications/waivers. Training will be required for this volunteer opportunity. This is a scheduled volunteer opportunity and regular commitment is required.

Tuesday 5pm to 8pm (6pm in winter) Thursday 5pm to 8pm (6pm in winter)
Saturday & Sunday 11am to 4pm

The following volunteer opportunities are flexible and do not require a scheduled time to complete:

Office Support Community Outreach (Events) Donation Distribution

Laundry Dog Walking Baked Goods Donation

Do you have any experience and/or training in any of the following related areas?

- | | | |
|--|---|---|
| <input type="checkbox"/> Dog Training | <input type="checkbox"/> Event Planning | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Grooming | <input type="checkbox"/> Fundraising | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Animal Rescue | <input type="checkbox"/> Fostering | <input type="checkbox"/> Construction/Electrician |

Please provide specifics for any areas you checked: _____

The Volunteer Process:

1. Submit Volunteer Application to the front desk or email: HPoliansky@berksarl.org
2. Selection of volunteers is determined by the skills and interests of individual volunteers, availability, needs of the shelter, a demonstrated commitment to the volunteer program and the ability to work well in a fast-paced team environment. All applications kept on file for 3 months.
3. All volunteers are required to attend a monthly Volunteer Orientation prior to volunteering. You must register in advance on our website at <http://www.berksarl.org/events/>. If you are unable to attend an orientation but wish to volunteer, please email Hope at HPoliansky@berksarl.org . This meeting will consist of an overview of various opportunities, our rules and regulations, the layout of our property, and a brief history of the ARL. This is for your benefit and for the wellbeing of our animals.
4. A list of volunteer opportunities is available on our website at <http://www.berksarl.org/how-to-help/volunteers/>
5. The Animal Rescue League reserves the right to terminate my volunteer status as the result of the following:
 - a. Any abuse or mistreatment of an animal.
 - b. Failure to comply with ARL policies, rules, and other regulations.
 - c. Unsatisfactory work, attitude or appearance.
 - d. Any other circumstance, which, in the judgement of the Executive Director and/or Shelter Manager would make my continued service as a volunteer contrary to the best interests of the Animal Rescue League.

I have read and understand each of the above conditions of volunteering at the ARL. My signature below indicates that I agree to comply.

Printed Name

Signature

Date

The Animal Rescue League of Berks County, Inc.

RELEASE AND WAIVER OF LIABILITY and MEDIA RELEASE FORM

PLEASE READ CAREFULLY as this document affects your legal rights.

THIS RELEASE AND WAIVER OF LIABILITY and MEDIA RELEASE FORM (the "Release") is executed by the undersigned in favor of THE ANIMAL RESCUE LEAGUE OF BERKS COUNTY, INC., a Pennsylvania non-profit corporation, its directors, officers, employees, and agents (collectively, "ARL").

I understand that the behavior and temperament of animals can be unpredictable and that touching, handling, or other contact with an animal may involve risk of property damage or personal injury. I also understand that if I bring a pet to the shelter, it may sustain injury or illness because of contact with the animals at the shelter.

Therefore, as a condition of entering the shelter and/or interacting with animals that are in the care of the ARL, I execute this Release subject to the following terms and conditions:

- Waiver and Release.** I hereby release and forever discharge and hold harmless ARL and its successors and assigns from all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from my visit to ARL or interaction with animals in the care of ARL. I understand and acknowledge that this Release discharges ARL from any liability or claim that I may have against ARL with respect to any bodily injury, personal injury and illness, death, or property damage. I also understands that ARL does not provided any insurance coverage or financial assistance in the event of injury or illness.
- Assumption of the Risk for Volunteers.** I understand that volunteer work/community service at the ARL may include activities that could be hazardous including, but not limited to working with animals, loading and unloading equipment and materials, and transportation relative to work being performed. Anyone wishing to volunteer at the Animal Rescue League must complete a volunteer orientation and receive an identification badge.
- Photographs and Media.** I grant the Animal Rescue League of Berks County, Inc., its representatives, employees, as well as news and print media outlets, permission to use photographs of me with or without my name and for any lawful purpose, including for example, such purposes as publicity, illustration, advertising, web content, and social media.

I have read and understand this RELEASE AND WAIVER OF LIABILITY and MEDIA RELEASE FORM. By signing below, I agree on behalf of myself and all minors who accompany me to be legally bound by this release.

Signature

Date

Print Name

Thank you for supporting the ARL!

Names of Minors (Under 18 Years of Age): (Parents/ Guardians are responsible for minors. Please watch children closely.)

Print Name

Print Name

Print Name